



**Lethbridge Lifelong
Learning Association**

Funding Period: January 1 – June 30
 July 1 – December 31

Program _____

\$ Request _____

Organization _____

Program Funding Checklist

Eight (8) copies of the application and one copy of supporting documents was received by:

- 4:00 pm on deadline date
- Prioritize application if more than 1 application is submitted per funding category

The application is:

- Falls under one of the four funding categories:
- Will this program be offered without LLLA funding:
 - NO
 - YES: explain _____
- Exclusively for barriered learners
- Targeted to barriered adult learners or volunteers

- Adult Basic Literacy
- ESL
- Community issues
- Training for Employment

The proposed program is:

- Non-credit
- Part-time; less than 20 hours/week and 125 hours/course
- Designed to have an appropriate number of students/ course
- To take place within the city of Lethbridge
- For adults over 18 years of age or youth living as independent adults
- Non-sectarian
- Not intended as professional development for skilled workers or professional persons who are required to have that training as part of their current employment
- Not receiving other funding from Alberta Learning's Community Adult Learning Program
- Not duplicating local Alberta Human Resources & Employment programming

Included with the application:

- Criteria and process for further reduction of course fees
- Program outline
- Sample of an Evaluation Form
- Accurate budget calculations

Office use only:

Status of application components:	OK	Follow-up needed
Program Activities and Timeline	<input type="checkbox"/>	<input type="checkbox"/>
Program Budget, complete and correct, no capital expenses, no admin cost	<input type="checkbox"/>	<input type="checkbox"/>

This proposal is:

Eligible

Ineligible

Why?
